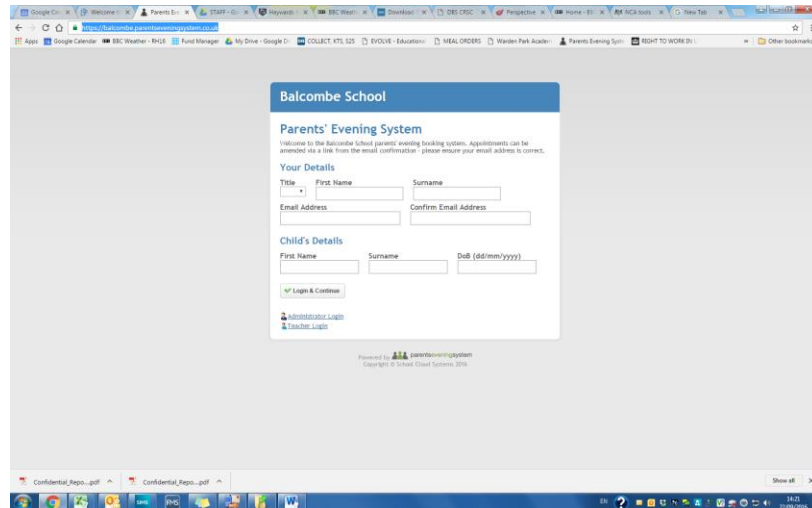


# PARENT CONSULTATION BOOKINGS

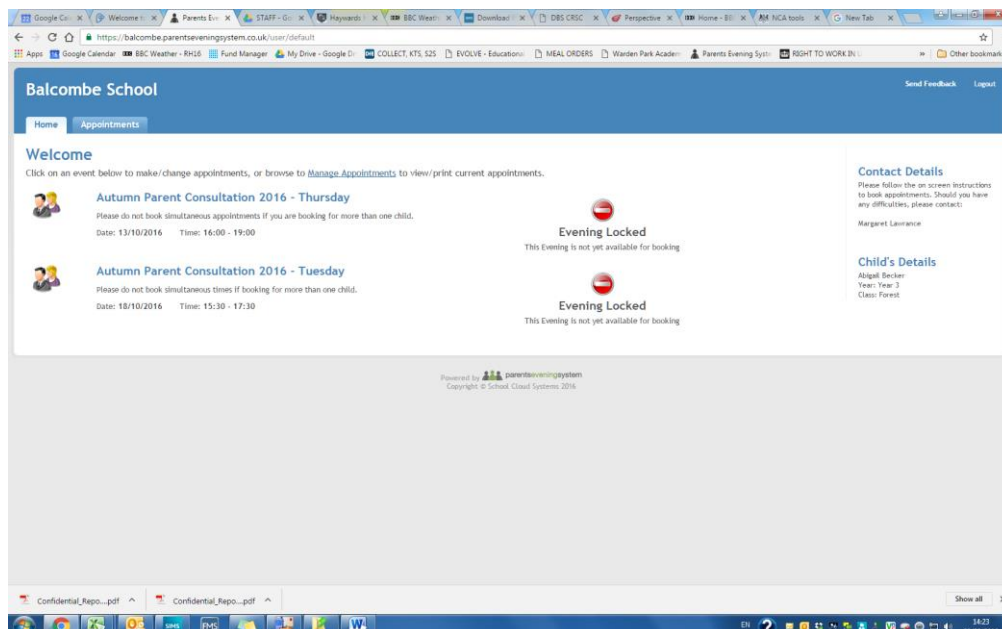
## Instructions

Use the link above to access the parent evening booking system



The screenshot shows the login page for the Balcombe School Parents' Evening System. The page has a blue header with the school name. Below it, there's a section titled 'Parents' Evening System' with a welcome message. The 'Your Details' section contains fields for Title, First Name, Surname, Email Address, and Confirm Email Address. The 'Child's Details' section has fields for First Name, Surname, and Date of Birth (dd/mm/yyyy). There are buttons for 'Login & Continue', 'Administrator Login', and 'Teacher Login'. At the bottom, it says 'Powered by ParentsEveningSystem Copyright © School Cloud Systems 2016'.

Log in with your name and email address and your child's name and date of birth (should you have more than one child at our school they will all appear once you have logged in).



The screenshot shows the 'Appointments' page of the Balcombe School Parents' Evening System. The page has a blue header with the school name and navigation links for 'Home' and 'Appointments'. The 'Welcome' section contains a message and a link to 'Manage Appointments'. There are two event listings: 'Autumn Parent Consultation 2016 - Thursday' (Date: 13/10/2016, Time: 16:00 - 19:00) and 'Autumn Parent Consultation 2016 - Tuesday' (Date: 18/10/2016, Time: 15:30 - 17:30). Both events are marked as 'Evening Locked' with a red 'X' icon and the message 'This Evening is not yet available for booking'. On the right, there's a 'Contact Details' section for Margaret Lawrence and a 'Child's Details' section for Algal Becker (Year: Year 3, Class: Forest). At the bottom, it says 'Powered by ParentsEveningSystem Copyright © School Cloud Systems 2016'.

Select the date you require and make your booking.